

October 26, 2016

Present

Commissioners Jaime Windon, Roy Myers, Joyce Harrod, Michaels Bibb, and William Boos, Town Manager Jean Weisman, Zoning Officer Sarah Abel, Public Works Director Jeff Richardson, Administrative Clerk Suzanna Warnick, and five members of the public.

Call To Order

President Myers convened the regular legislative session of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

Public Announcements from COSM, Staff and Public

Mrs. Weisman said Commissioner Bibb and Zoning Officer Sarah Abel will be attending the Quarterly Planners Meeting on October 27th at the Harriet Tubman Visitor's Center in Church Creek, Maryland. Mrs. Weisman also noted that the ad hoc Committee for the Town Office/Police Department building has been meeting and have commissioned a needs assessment study by Crosby & Associates. Commissioner Myers said that October 31st will be Trick-or-Treat night around the town from 6 to 8 p.m. Mrs. Warnick said that Commissioners Boos, Harrod, and Myers would be given a tour of the Maritime Museum with Kristin Greenaway, Director of the museum. There were no public announcements.

Consent Agenda

President Myers announced that a vote to approve the items on the consent agenda would include approval of the minutes for the month of September 2016; approval of department reports for the month of September 2016 of which the aggregate disbursements totaled \$ 177,882.56; and approval of the following permit applications:

- Application for a Public Event from Christmas in St. Michaels for a holiday fundraiser and parade
- Application for a Public Event from Classic Motor Museum of St. Michaels for the 3rd annual Motor Museum Holiday Parade
- Sign Permit Application for a Public Event from Hearts on Talbot to benefit the St. Michaels Community Food Pantry

President Myers then asked if the Commissioners wanted to remove any item from the consent agenda for discussion on the regular agenda. Ms. Abel said that the Hearts on Talbot had asked for additional time for their signs to be posted. The Commissioners then agreed to discuss the matter outside of the consent agenda. President Myers then called for a motion to approve the consent agenda as presented, minus the Hearts on Talbot date extension request. Commissioner Windon made the motion, which was seconded by Commissioner Bibb, and which then passed on a roll call vote of 5-0 in favor.

After some additional discussion, the Commissioners agreed to grant an extension. President Myers called for a motion to grant an additional three days for Hearts on Talbot to have their signage up on Talbot Street through February 18th. Commissioner Bibb made the motion, which was seconded by Commissioner Harrod, and which then passed on a roll call vote of 5-0 in favor.

Ordinance for possible Vote:

- Ordinance No. 480: Interfund Loan

President Myers announced that Ordinance No. 480 was discussed in a public meeting on September 28 2016, that a Public Hearing is not necessary, that Ordinance No. 480 was introduced by Commissioners Harrod and Windon, and was now eligible for a vote. Mrs. Warnick read the title of the ordinance into the record as follows:

AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS AUTHORIZING SEPARATE INTERFUND LOANS BETWEEN THE ELECTRIC UTILITY FUND AND THE WATER FUND FOR THE PUBLIC PURPOSE OF FUNDING THE PREPAYMENT IN WHOLE OF THE 1982 WATER BOND AND THE 1997 INFRASTRUCTURE BOND IDENTIFIED HEREIN AND RELATED COSTS; SPECIFYING THE TERMS FOR REPAYMENT OF SUCH INTERFUND LOANS; AUTHORIZING CERTAIN OFFICIALS OF THE TOWN TO TAKE ACTION OR MAKE DETERMINATIONS ON BEHALF OF THE TOWN AS DESCRIBED HEREIN; PROVIDING FOR CERTAIN RULES OF CONSTRUCTION OF THIS ORDINANCE, INCLUDING THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE LIBERALLY CONSTRUED; PROVIDING THAT THIS TITLE CONSTITUTES A SUMMARY OF THIS ORDINANCE; AND GENERALLY RELATING TO SUCH INTERFUND LOANS

Mrs. Weisman provided an update on the draft ordinance, noting that the Town's attorney had referred the Commissioners back to the text for an explanation of prepayment requirements and penalties. President Myers invited public comment. Mr. Estrella of Chew Avenue and Ms. Borders of Cherry Street favored the legislation. As there were no additional comments, President Myers called for motion to adopt Ordinance 480 as presented. Commissioner Windon made the motion, which was seconded by Commissioner Bibb, and which then passed on a roll call vote of 5-0 in favor.

Items for Discussion

- Curb and Sidewalk Replacement - from 312 S Talbot to 408 S Talbot and 411 S Talbot

President Myers called upon Town Manager Jean Weisman, who provided an update since the prior discussion on the replacement of curb and sidewalk from 312 S Talbot to 408 S Talbot and 411 S Talbot. Mrs. Weisman said she had drafted a motion as directed, and that Jeff Richardson, upon a request from Commissioner Myers, had acquired pricing on a full load of granite curbing, which would be about \$8500.00, not including installation. Mr. Richardson also discussed slope and curb ramps as related to ADA compliance. The Commissioners had a discussion of some considerable length, including discussion of shared cost for brick sidewalks and additional ADA compliance issues. Commissioners Boos said he thought the Code was unclear about the circumstances under which property owners must share with the Town the cost of upgrading to brick. After some additional discussion, the Commissioners were in general agreement on the following motion:

Commissioner Bibb made a motion that the town move forward with granite curb and new brick sidewalk from 312-408 and 411 S. Talbot Street, and bring the entire sidewalk into ADA compliance; that the Town will pay 50% of the new and replacement brick sidewalk and 100% of the granite curb and installation.

Commissioner Myers then proposed an amended motion to include sending a letter to the State Highway Administration (SHA) telling them of the Town's plans to install granite curb in the area, and asking the SHA to note the granite on their plans and avoid disturbing the granite with their project. Commissioners Bibb and Harrod agreed to the amended motion, and the vote was 5-0 in favor of the amendment.

The Commissioners then voted on the original motion as amended and the roll call vote was 4-1 in favor, with Commissioner Boos dissenting.

Comments from the Public

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There were no additional comments.

Comments from the Commissioners

There were no additional comments.

Commissioners' Calendar

The Commissioners discussed changes and additions to their agendas for meetings in January 2017.

Announcement of Future Meetings/Events

Future meeting announcements were as follows:

- November 11, 2016 – Office closed for Veterans Day
- November 16, 2016 – 6:00 – Town Office – Regular Work and Legislative Session
- November 24 and 25, 2016 – Office closed for Thanksgiving and American Indian Heritage Day

Adjournment

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Suzanna Warnick
Administrative Clerk

Public Handouts:

Agenda

Department Reports

Draft Ordinance No. 480: Interfund Loan