

April 13, 2016

Present

Commissioners Joanne Clark, Jaime Windon, Joyce Harrod, Ann Borders and Roy Myers, Town Manager Jean Weisman, Administrative Clerk Suzanna Warnick, and Commissioner Candidates William Boos and Michael Bibb, and nine members of the public.

Call to Order

President Clark called to order the meeting of the Commissioners of St. Michaels at 6:03 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

Announcements

Town Manager Jean Weisman announced that Election Day for Commissioners of St. Michaels will be Monday, May 2nd 2016, from 7 a.m. to 7 p.m. and there are three candidates – Joyce Harrod, who is running for a second term, William Boos, and Michael Bibb all have filed to run for the three vacant Commissioner slots. Mrs. Weisman said opening day of the Fresh Farm Market is Saturday, April 16th at 8:30 a.m. The Market will be located in the Talbot/Fremont Street Municipal lot near the pharmacy. Mrs. Weisman noted that a memorial service for Helen Van Fleet will be held tomorrow, April 14, 2016 at the Chesapeake Bay Maritime Museum at 11:00 a.m. and all are welcome to attend. Mrs. Weisman said that several Commissioners and staff will be attending the 8th annual Talbot County Business Appreciation Breakfast on April 22nd, hosted by Talbot County office of Economic Development and the Economic Development Commission, and several St. Michaels business owners will be acknowledged at the meeting. There were no additional announcements.

Public Hearing

- Public Hearing - FY2017 Budget

President Clark opened the public hearing to consider the Town's budget and to set the Real Property, Personal Property and Utility Tax Rates for Fiscal Year 2017 as proposed, the Real Property tax rate to be set at \$0.46 per \$100 of assessment-a one cent increase; Personal Property to remain the same at \$0.00 per \$100 of assessment for businesses; and Personal Property tax for Utilities to remain the same at \$1.60 per \$100 of assessment. President Clark said the Commissioners had several Special Working Sessions on the budget over the last month – March 15th, 16th and 23rd. President Clark then called upon Mrs. Weisman, who explained the tax rate calculations and provided an overview of the tax rates and budget with changes or inclusions from the budget sessions. Mrs. Warnick then supplied President Clark with the sign-in sheets for public comment. Marie Martin of Cherry Street inquired about funding for reconstruction of Thompson and Grace Streets. Tad DuPont of Locust Street objected to the increase in the cost of living allowance. Marion Brown of Water Street questioned the increase in the tax rate. As there were no additional questions from the Commissioners, President Clark closed the public hearing. President Clark called upon Mrs. Warnick, who read the title of Ordinance No. 472 and the list of exhibits into the record as follows:

ORDINANCE NO. 472, AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS TO SET THE TAX RATE AND ADOPT THE BUDGET FOR FISCAL YEAR 2017

List of Exhibits

- | | |
|-----------|---|
| Exhibit 1 | Copy of Draft Ordinance 472, dated April 13, 2016 |
| Exhibit 2 | Copy of the public notice of public hearing on April 13, 2016, which was posted on the bulletin board in the Town Office, on the bulletin boards of the Post Office and the Library, and posted online on the Town's website, published in the <i>Star Democrat</i> and <u>Chesapeake Internet</u> on March 29, 2016 and April 5, 2016. |
| Exhibit 3 | An Affidavit of Publication from the <i>Star Democrat</i> of the Notice of Public Hearing. |

President Clark then called for introduction of Ordinance No. 472. Commissioners Windon, Myers and Clark introduced the ordinance. President Clark noted that Ordinance No. 472 would be eligible for a vote on April 27, 2016.

Special Presentations

- Ruth Starr Rose Exhibition project

Presenter: Richard Marks, Dock Street Foundation

Mr. Richard Marks provided an overview of Rose Exhibition Project. Mr. Marks said Ruth Starr Rose was a native of the Eastern Shore, and that her body of work, created during the early 20th century, has been collected and will be put on display at the Waterfowl Building in Easton beginning April 30th. Mr. Marks said that a catalog of the 44 collected works will be on sale during the exhibition. Mr. Marks then answered questions about the exhibit from the Commissioners.

- CBMM Economic Impact Report

The presentation by the museum was postponed.

Consent Agenda

President Clark announced that a vote to approve the items on the consent agenda would include: Approval of department reports for the month of March 2016; and a proclamation in honor of Helen VanFleet, which will be given to the family at the celebration of life at CBMM on the 14th of April at 11:00 am. President Clark noted that the disbursements for March 2016 totaled \$ 278,787.50, of which the following were expenditures:

- \$ 24,325.89 aggregate to URS Corp. for Arsenic Engineering Contract Admin. and Engineering costs

President Clark asked the Commissioners wanted to remove any item from the consent agenda for discussion on the regular agenda. There were no requests. As there were no additional comments or questions from the Commissioners or the public, President Clark called for a motion to approve the items on the consent agenda as presented. Commissioner Borders made the motion, which was seconded by Commissioner Harrod, and which then passed on a roll call vote of 5-0 in favor.

Bids and Contracts

- Sale of Equipment and Fencing from St. Michaels Skateboard Park – Mill Street

President Clark said that a bid opening was scheduled for Monday, April 4, 2016, but that no bids were received. Mrs. Weisman said she had followed up with all initial inquiries to whom the bid package was sent. Mrs. Weisman said that Public Works would retain the fencing for its use and that the metal skateboarding equipment would be sold as metal scrap.

- TopKAT and Gasboy Fleet Fuel Dispenser

Mrs. Weisman said that staff was recommending the bid of Jones and Frank be accepted. President Clark called for a motion to accept the Jones & Frank bid in the amount of \$12, 716.50. Commissioner Borders made the motion, which was seconded by Commissioner Harrod, and which passed on a roll call vote of 5-0 in favor.

- Mill and Overlay – Sections of Perry Cabin Drive

Mrs. Weisman said a bid opening was held on Thursday, April 7, 2016 for this project, and four bids were received. Mrs. Weisman said that staff was recommending the bid from R.L. Ewing in the amount of \$20,000.00. After a brief discussion, President Clark called for a motion to accept the low bid of R.L. Ewing. Commissioner Myers made the motion, which was seconded by Commissioner Windon, and which passed on a roll call vote of 5-0 in favor.

Commissioners' Calendar

The Commissioners discussed changes and additions to their agendas for meetings in May 2016, and scheduled a closed session to discuss a personnel matter.

Announcement of Future Meetings/Events

President Clark made the following announcements:

- April 14, 2016 – 4:00 – The Mill – COSM Special Working Session – Walk along Talbot Street to observe parking
- April 27, 2016 – 6:00 – Town Office – COSM Regular Legislative Session
- May 2, 2016 – 7:00 am – 7:00 pm – Town Office – Election Day for 3 Commissioners

Adjournment

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Suzanna Warnick
Administrative Clerk

Public Handouts:

Agenda
Department reports
Draft Budget
Minutes of bid opening