

**April 17, 2017**

**Present**

Commissioners Roy Myers, Michaels Bibb, Jaime Windon, and William Boos, and Planning Commission Members Bill Frost, Dennis Glackin, and Paulette Florio, Town Manager Jean Weisman, Administrative Clerk Suzanna Warnick, Zoning Officer Sarah Abel, and no members of the public. Commissioner Joyce Harrod was absent.

**Call to Order**

President Myers convened the special working session of the Commissioners of St. Michaels at 4:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland. Chairman Bill Frost of the Planning Commission called to order the meeting of the Planning Commission, and the Pledge of Allegiance was recited.

**Items for Discussion**

- Request for funding from Planning Commission for a planning consultant to assist in the revision of the zoning code

Town Manager Jean Weisman said that the Planning Commission had requested this meeting with the Commissioners to discuss the above referenced request. Chairman Frost opened the discussion by saying that the Town's Zoning Code was in need of revision to better match the Town's needs. Mr. Frost cited some examples of issues that were difficult to resolve because the Code provided little or no guidance. After a discussion of some length, there was general agreement that the Town's code does need an overhaul, and that a committee should be formed to look into the scope of changes. The Commissioners and Planning Commission members agreed to a committee consisting of two Commissioners (Jaime Windon and Michael Bibb), two Planning Commission members (Dennis Glacken and Paulette Florio), one commercial representative (Bob Hockaday), one member of the St. Michaels Board of Appeals (Doug Rollow or Bill Harvey), plus Zoning Officer Sarah Abel and Town Manager Jean Weisman.

After some additional discussion, President Myers made a motion to put a committee in place to lay out the scope and goals regarding revision of the Code, to develop an RFP; and that the committee would consist of two Commissioners, two Planning Commission members, one commercial representative and one Board of Appeals member. Commissioner Boos seconded the motion, which then passed on a voice vote of 7-0 in favor.

**Adjournment**

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Suzanna Warnick  
Administrative Clerk

Public Handouts:  
Agenda