



MINUTES

COSM

Commissioners

COSM Work and Legislative Session

Wednesday, April 18, 2018, 6:00 pm - 8:00 pm

Edgar M Bosley Jr. Municipal Admin Building

300 Mill Street, St. Michaels, MD 21663

I. Call to Order - Pledge of Allegiance

President Boos called to order the combined working and legislative session of the Commissioners of St. Michaels in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland at 6:00 p.m. Present were Commissioners Bill Boos, Joyce Harrod, Jaime Windon, Michael Bibb, and Roy Myers, Town Manager Jean Weisman, Zoning Officer Sarah Abel, Legislative Clerk Suzanna Warnick, and five members of the public.

II. Agenda Amendments

There were no amendments.

III. Announcements from COSM and Staff

Mrs. Weisman announced that St. Michaels will be holding elections for commissioners on Monday, May 7, 2018 for two of the five offices, that the term of each office is four years expiring in June 2022, and that the candidates are as follows:

T. Coleman DuPont
Michael A. Gorman
William C. Harvey II
Jennifer C. Stevens
Christopher B. Thomas

Jaime M. Windon

Mrs. Weisman added that voting will be at the Town Office from 7am to 7 pm. on May 7th, and that the League of Women Voters would be hosting a candidates' forum on Wednesday, May 2nd from 6:00-8:00 p.m. at the Christ's Church parish hall. Mrs. Weisman said that the daffodil festival weekend had a very successful first year. Commissioner Harrod said it was very exciting, especially for the children. Commissioner Boos asked staff to send a thank you note should go to Mary Lou McAllister and her team for a fantastic job of organizing the festival. Commissioner Boos also noted that the Commissioners participated in a photo op with the Rotary Club to commemorate a successful collaboration to add bicycle racks in key location around town. Commissioner Boos said that the Rotary planned to make wayfaring signage for St. Michaels a priority project. Commissioner Harrod said she had an opportunity to meet and sit with Maryland Governor Hogan on Saturday, April 14, 2018
Commissioner Harrod also announced that the Union United Church would be honoring community leaders at a service on Saturday, July 14 2018. Lori Ramsey, Fire Department representative, provided an update on the Fire Department organization and emphasized the quarterly report provided to the Commissioners. Ms. Ramsey also thanked the Commissioners for attending their annual dinner and for their donation. Commissioner Windon praised the Fire Dept. for their social media site.

IV. Comments from the Public

Donna Hunt of East Chew Avenue noted that there is rabies in the area and that raccoons and foxes have been seen during the day and there have been dogs and cats attacked. Ms. Weisman said the Town would do a constant contact message to the community.

V. Consent Agenda for Minutes and Event Permits

- Minutes

Closed Sessions in March
March 8 - 14 - 21- 28, 2018

- Event Permits

None

President Boos announced that a vote to approve the consent agenda would include minutes for open and closed sessions in the month of March 2018. As there were no questions or comments, President Boos called for a motion to approve the consent agenda as presented. Commissioner Myers made the motion, which was seconded by Commissioner Bibb, and which then passed on a roll call vote of 5-0 in favor.

VI. Ordinances eligible for Vote

- Ordinance No. 486: Brooks Lane zoning map amendment

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR THE TOWN OF ST. MICHAELS AS PER CHAPTER 340 ZONING, ARTICLE I ZONING MAPS AND BOUNDARIES; APPLICABILITY OF THE TOWN OF ST. MICHAELS ZONING CODE; TO INCLUDE LANDS ANNEXED ALONG BROOKS LANE AS PER RESOLUTION NO. 2017-03; TO CLARIFY THE OFFICIAL MUNICIPAL BOUNDARIES OF THE TOWN AS DESCRIBED IN CHAPTER C-4 DESCRIPTION OF CORPORATE BOUNDARIES, RESOLUTION NO. 2005-23, AND RESOLUTION NO. 99-04 AND AS PER SURVEY PREPARED BY RAUCH ENGINEERING; AND TO SHOW THE HISTORIC DISTRICT OUTLINE AS REQUIRED BY CHAPTER 340-52A

President Boos said Ordinance No. 486 had been introduced on April 11, 2018 and was now eligible for a vote. President Boos asked if there were any questions, comments, or changes. Commissioner Harrod noted minor typographical corrections. Mrs. Warnick then read the title of the ordinance into the record for the second time as noted above. As there were no additional comments, President Boos called for a motion to adopt Ordinance

No. 486. Commissioner Myers made the motion to adopt Ordinance No 486, Brooks Lane zoning map amendment. Commissioner Bibb seconded the motion, which then passed on a roll call vote of 5-0 in favor.

- Ordinance No. 487: Streets Alleys and Sidewalks

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS, CHAPTER 285 STREETS, SIDEWALKS AND ALLEYS; TO CLARIFY AND CONSOLIDATE THE DEFINITIONS OF CHAPTER 285; TO AMEND ARTICLE I OBSTRUCTIONS AND DEBRIS TO CLARIFY OBSTRUCTIONS ON PEDESTRIAN CORRIDORS AND ON PUBLIC SIDEWALKS, AND PUBLIC ACCESS TO PIERS AND BULKHEADS; TO DECREASE THE PENALTIES AND VIOLATIONS FOR OBSTRUCTIONS; TO AMEND ARTICLE II SIDEWALK CONSTRUCTION STANDARDS TO CLARIFY THE COMMISSIONERS AUTHORITY, REQUIREMENTS FOR REPAIR AND REPLACEMENT OF SIDEWALKS, SIDEWALK SPECIFICATIONS OF THE TOWN, REQUIREMENTS TO REPLACE IN BRICK SIDEWALKS, AND REQUIREMENT FOR PERMITS TO ALTER SIDEWALKS; TO AMEND ARTICLE III ROADS, PUBLIC ALLEYS, CURBS AND GUTTERS TO PROVIDE STREET, ALLEY, CURB AND GUTTER SPECIFICATIONS, CLARIFY DEFACING OF WORK, INCREASE VIOLATIONS FOR PENALTIES, AND CLARIFY ALTERATIONS AND DAMAGE; TO UPDATED ARTICLE IV SNOW AND ICE REMOVAL TO REQUIRE SNOW REMOVAL WITHIN TWELVE HOURS AFTER THE CESSATION OF THE PRECIPITATION, CLARIFY THAT SNOW SHALL NOT BE SHOVELED TOWARD A PUBLIC STREET, AND INCREASE FINE FOR NONCOMPLIANCE OF SNOW REMOVAL

President Boos noted that Ordinance No. 487 had been introduced and discussed at two previous meetings. Mrs. Warnick stated there were no additional exhibits and proceeded to read the title of Ordinance No. 487 into the record as it appears above. President Boos called for a motion to approve prior to discussion. Commissioner Myers made the motion, which was seconded by Commissioner Bibb. As there was no additional discussion or changes, the motion to approve Ordinance No. 487 as presented passed on a roll call vote of 5-0 in favor.

- Ordinance No. 490: FY19 Budget and Tax Rate

AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS TO SET THE TAX RATE AND ADOPT THE BUDGET FOR FISCAL YEAR 2019

President Boos noted that the budget ordinance was introduced and discussed at three meetings and was introduced at the public hearing on April 11, 2018. Mrs. Warnick read the title of Ordinance No. 490 - FY19 Budget and Tax Rate - into the record as noted above. President Boos called for motion to approve. Commissioner Bibb made the motion, which was seconded by Commissioner Harrod. The Commissioners had a brief discussion and agreed they were satisfied with the overall budget and the budget allocations for the year. Ordinance No. 490 then passed on a roll call vote of 5-0 in favor.

VII. Items for Discussion

- Ordinance No. 491: Salary increase for COSM

AN ORDINANCE TO CHANGE THE SALARIES OF THE COMMISSIONERS OF ST. MICHAELS

President Boos said Ordinance No. 491 - an ordinance to increase the annual salary of Commissioners - was eligible for discussion, and called upon Commissioner Myers, who read his memorandum in support of the increase. Mrs. Weisman said she had consulted with the Town's attorney regarding the timing of the ordinance as required by the Charter, and she added the Charter also requires that all the Commissioners receive an equal increase. After some additional discussion, Commissioner Myers introduced Ordinance No. 491, to increase the annual salary of the Commissioners to \$5,000 by 2022, as amended. Commissioner Windon also introduced the Ordinance No. 491.

VIII. Commissioners Calendar

The Commissioners discussed changes and additions to their agenda for their meeting on May 9th.

IX. Comments from the Commissioners

President Boos called for any final comments from the Commissioners or the public. Donna Hunt of E. Chew Avenue said she supported the increase in the Commissioners' salary. In response to a question, Ms. Hunt, a former Commissioner, said the Commissioners no longer receive any benefits beyond the annual salary, that she was the last Commissioner to receive health benefits.

X. Announcement of Future Meetings

May 7 2018 - Election Day for Commissioners
May 9 2018 - 6:00 - Town Office - COSM Work & Legislative Session
May 28 2018 - Office closed for Memorial Day

President Boos reiterated that there would be a candidates' forum, sponsored by the League of Women Voters, at the Christ Church Parish Hall on Wednesday, May 2nd beginning at 6:00 p.m.

XI. Adjournment

The meeting was adjourned at 6:50 p.m.

Public Participation: All comments from the public will be taken during the period set aside for "Comments from the Public". To be recognized, a member of the public should raise his or her hand and wait to be recognized by the President. Comments and questions should be kept brief and to the point, and be directed to the President.