

TOWN OF ST. MICHAELS
LOT LINE REVISION REVIEW APPLICATION
(See § 290-15 Revision plats of the Code of the Town of St. Michaels)

OFFICE USE ONLY:

FILE NUMBER: _____ FEE: _____
FEE PAID: _____
APPLICATION REC'D DATE: _____ TIME: _____

PROJECT INFORMATION

- (1) PROPERTY OWNER: _____ BUSINESS OWNER: _____
MAILING ADDRESS: _____
TELEPHONE #: _____
- (2) PROJECT NAME: _____
- (3) PROJECT ADDRESS: _____
- (4) TAX MAP: _____ PARCEL #: _____ LOT#: _____
- (5) ZONING: _____
- (6) PLAN PREPARED BY: COMPANY NAME: _____
REPRESENTATIVE: _____
ADDRESS: _____
PHONE NUMBERS(S): _____, _____
- (7) SEWER: COMMUNITY _____
- (8) WATER: COMMUNITY _____
- (9) HISTORIC: YES _____ NO _____
- (10) CRITICAL AREA (CIRCLE) YES / NO ZONE CLASSIFICATION _____
- (11) SQUARE FOOTAGE AND USE OF ALL EXISTING AND PROPOSED STRUCTURES:
Use: _____ Existing Square Footage: _____ Proposed: _____
Use: _____ Existing Square Footage: _____ Proposed: _____
Use: _____ Existing Square Footage: _____ Proposed: _____
Use: _____ Existing Square Footage: _____ Proposed: _____
- (12) FLOODPLAIN ZONES: YES _____ NO _____
- (13) SUMMARY OF PROPOSED: _____
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PURPOSE

A. Purpose. Revision plats may be used to accomplish the following, provided that no additional lots are created:

- (1) Revisions to a recorded subdivision plat, including but not limited to revisions to modify or abandon a lot line or relocate an easement area.
- (2) Recordation of a plat to alter or eliminate boundaries between parcels that were legally created by deed.
- (3) Recordation of a plat for an existing parcel that was legally created by deed.

SUBMITTAL REQUIREMENTS:

- (a) Vicinity map at a scale of not less than one inch equals 1,000 feet, and such other maps as be necessary to clearly identify the location of the property;
- (b) Boundary survey of the property;
- (c) State Wetlands Map reflecting nontidal and tidal wetlands;
- (d) General proposed land uses drawn to scale, at a scale of not less than one inch equals 200 feet;
- (e) The location of any easements, rights-of-way or any other encumbrances which pertain to the property subject to the site plan review;
- (f) Dated photographs of the property and structures thereon including elevations of all buildings. The photographs must be taken no more than 14 days prior to the submission of the application;
- (g) Computation of existing and planned square footage of all structures; and
- (h) Existing and proposed parking areas in accordance with the parking standards set forth in Town Code, Chapter 340, Article V.

APPLICANT’S FAILURE TO ADEQUATELY ADDRESS ALL APPLICATION, AND CHECKLIST ITEMS AND THOSE SPECIFICATIONS SET OUT IN CHAPTER 110, 290 AND 340 OF THE CODE OF THE TOWN OF ST. MICHAELS, MAY RESULT IN A PROJECT BEING CONSIDERED INCOMPLETE OR INACCURATE. ANY SUCH DEFICIENCIES MAY RESULT IN THE RETURN OF THE APPLICATION WITHOUT PROCEEDING THROUGH THE REVIEW PROCESS.

I HEREBY CERTIFY THAT THIS APPLICATION AND ASSOCIATED PLAN(S) ARE TECHNICALLY CORRECT AND ACCURATE TO THE EXTENT NECESSARY FOR MEETING ST. MICHAELS REQUIREMENTS FOR SKETCH SITE PLAN REVIEW SUBMISSION.

Applicant(s) signature

Date

Applicant(s) Name (Please Print)

Building permit and/or zoning certificate applications shall not be submitted until the lot line revision has been approved by the town and recorded among Talbot County land records. A zoning certificate application may be required for a new use and all development must be in compliance with Chapter 340 of the code of the town of St. Michaels.