

MINUTES

COSM

Commissioners

COSM Special Session and Executive Closed Session

Wednesday, February 7, 2018, 6:00 pm - 8:00 pm

Edgar M. Bosley Jr. Municipal Admin, Building

300 Mill Street, St. Michaels, MD 21663

I. 6:00 - Call to Order for Special Session - Pledge of Allegiance

Commissioners will convene into Open Session

President Boos called to order a Special Working Session of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland. Also present were Commissioners Joyce Harrod, Roy Myers, Jaime Windon, and Michael Bibb, Town Manager Jean Weisman, and Legislative Clerk Suzanna Warnick.

II.

Agenda Amendments

There were no agenda amendments.

III.

Announcement and Vote for Closed Session immediately after adjournment of Open Session

The Commissioners will vote to meet in closed session today after adjournment of Open Session pursuant to Maryland Code, under the Open Meetings Act, General Provisions Article Section 3-305 to discuss the following: (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition; and (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.

President Boos made a motion to move into closed session immediately following the open session. Commissioner Bibb seconded the motion, which then passed on a roll call vote of 5-0 in favor.

IV.

Comments from the Public

There were no members of the public present and no comments.

V.

Items for Discussion

Discussion : funding for Police Building Renovations

Commissioner Bibb opened the discussion of renovations to the existing police building plus an addition. Commissioner Bibb provided a general outline of what the Ad Hoc Committee thought was needed, estimating a cost capped at approximately \$600,000. Commissioner Bibb said that the addition would be at the back of the building and would include a sally port, heating and air upgrade, a juvenile cell, armory and staff bathroom. Chairman Boos then recapped the needs memo provided by Town Manager Jean Weisman, noting that the needs are ADA access for prisoners, cameras inside the building, a downstairs bathroom for staff, a separate juvenile cell, floor drains and wash-down facilities in existing cells and the detention area, proper ventilation, an armory, and a sally port drive-through to off-load prisoners. Chairman Boos suggested that the architect should be given the list of needs and provide an estimate. Commissioner Myers said he would be comfortable with a cost in the \$300,000-\$400,000 range, but would not vote for anything over \$600,000. Mrs. Weisman said the current list is a list of necessities, rather than a wish list, and the estimate from the architect should be more realistic this time. Chairman Boos added that the architect should understand that the Town is interested in putting the least amount of money into the project that solves existing problems for the longest period of time. The Commissioners agreed that they would then have a separate discussion about budget and where the money would come from. Mrs. Weisman said the Town had funds in its architectural fund to get an estimate. After some additional discussion, the Commissioners agreed to get estimates from both architects involved in this project - Mr. Crosby and Mr. Mann.

VI.

Announcement of Future Meetings

February 14 2018 - 6:00 pm - Town Office - COSM Regular Working and Legislative Session

Mrs. Weisman said that, given the absence of the Zoning Officer, she would put the bids for the zoning code update on the Commissioners calendar for March, with interviews conducted prior in closed sessions, with advice of the Planning Commission's committee. Mrs. Weisman said she would also put the sidewalk ordinance update and the zoning map amendment for Brooks Lane on the March calendar. Mrs. Weisman said the Commissioners should also wrap up a discussion they had had some time ago about locating a new police building on

another town-owned property on Fremont Street. Commissioner Boos said he would like to have a discussion of repairs to Seymour Avenue at some point. Mrs. Weisman said the Commissioners have a heavy schedule of outside commitments next week and suggested starting the Wednesday, Feb. 14th meeting at 7:00 p.m. Three commissioners agreed to attend a tour of the grade and high school SMASH programs on February 12th and 3:40 p.m.

VII.

Adjournment of Open Session

The Commissioners unanimously agreed to adjourn the public meeting session at 6:55 p.m.

VIII.

At Close of Open Session, COSM will convene into Closed Session

The Commissioners unanimously agreed to move into closed session at 6:30 p.m.

IX.

Call to Order for Closed Executive Session

X. Adjournment