

May 10, 2017

Present

Commissioners Roy Myers, Michaels Bibb, Jaime Windon, and William Boos, Town Manager Jean Weisman, Administrative Clerk Suzanna Warnick, Zoning Officer Sarah Abel, and approximately two members of the public. Commissioner Joyce Harrod was absent.

Call To Order

President Myers convened the regular working session of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

Public Announcements

Mrs. Weisman said she and Commissioners Myers and Windon attended the Talbot County Economic Development Strategic Plan Listening Session on May 4, 2017 at the Chesapeake Bay Maritime Museum. Mrs. Weisman also noted that she and Commissioner Myers attended the opening celebration of the Sculpture on the Nature Trail on May 1st. Mrs. Weisman said that five pieces of sculpture were selected and installed along the trail between Boundary Lane and West Chew Avenue. And finally, Mrs. Weisman said the St. Michaels Family YMCA would be celebrating its 10th year of operations serving the community on Friday, May 12, 2017 and that Commissioners Myers and Boos were planning to attend. Commissioner Boos then raised the issue of the possible purchase of a piece of art that was included in the Trail sculpture project. President Myers said the other Commissioners should view the piece that was of interest, and discuss the matter further at the next meeting. The Commissioners also commended Ann Hymes for her great work in launching and following through on the art project, which had clearly been a great success.

Consent Agenda

President Myers announced that a vote to approve the items on the consent agenda would include approval of reports for the month of April 2017. President Myers noted expenditures for March 2017 of \$253,075.01, of which \$ 7,533.70 was directed to Booth and Associates, LLC for the utility line study. As there were no additional comments, President Myers called for a motion to approve the consent agenda as presented. Commissioner Bibb made the motion, which was seconded by Commissioner Windon, and which then passed on a roll call vote of 4-0 in favor.

Bids and Contracts

- Radcliffe Avenue and Douglas Lane Pavement Rehabilitation – award of contract

Mrs. Weisman said that the Town had budgeted for the rehabilitation this year, that the bid opening took place on May 8th, and that three bids were received. Mrs. Weisman said that Bridges Site and Utilities had the lowest bid at \$79,389.00, which was under the Town's budgeted amount. Mrs. Weisman also noted that Bridges had just completed work satisfactorily on the Talbot Street project, and the Town had a good working relationship with them. Mrs. Weisman said that staff was therefore recommending that the contract be awarded to Bridges. Mrs. Weisman said that Bridges could work through June on the project as it was in an area of town not affected by visitors or tourism. After a brief discussion, and as there were no public comments, President Myers made a motion to award the contract to Bridges Site and Utilities. Commissioner Windon seconded it, and the motion passed on a roll call vote of 4-0 in favor.

Ordinance for discussion and Introduction

- Ordinance No. 483 – FY 17 Budget Amendments

Mrs. Weisman provided an overview of the ordinance and said that all of the budget changes recommended by staff and reviewed by the Commissioners had been included in this draft Ordinance No. 483. After some questions from the Commissioners, Commissioners Boos, Bibb and Windon introduced Ordinance No. 483, and Mrs. Warnick read the ordinance into the record as follows:

ORDINANCE NO. 483, AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS
TO AMEND THE BUDGET FOR FISCAL YEAR 2017, AS ADOPTED ON APRIL 27, 2016,
EFFECTIVE MAY 18, 2016

President Myers noted that a public hearing was not necessary for this ordinance, and that it would be eligible for a supermajority vote at the Commissioners' May 24, 2017 legislative session.

Items for Discussion

- Town Office and Police Station construction

Mrs. Weisman opened the discussion, noting that she had provided the Commissioners with the email she had sent to Mr. Crosby following the discussion at the previous meeting, and Mr. Crosby's response. Mr. Crosby's response included his sketch plans for a combined building as requested by the Commissioners. Mr. Crosby then answered additional questions from the Commissioners. Commissioner Boos suggested that the committee formed to investigate various scenarios be tasked with specific requests. Commissioner Myers said he had some suggestions for what the committee should look at, i.e. 1) needs vs. wants for each building, 2) affects of issues such as centralized booking, and the latest communications and solar technology. Mr. Crosby added that wants & needs should also factor in a 50-year timeframe for the longevity of the building. After some additional discussion, the Commissioners directed staff to get the committee to look at needs vs. wants, and research what other architects in other communities think about dual use, site size, location, etc.

Comments from the Public

President Myers invited comments from the public. Jim Fulton of Cherry Street said the necessity for new buildings needed to be better articulated to residents.

Comments from the Commissioners

Commissioner Boos suggested that the Commissioners do a newsletter every month that would include news from committees and updates on the Town office/police station project.

Commissioners' Calendar

The Commissioners discussed changes and additions to their meeting agendas for June 2017.

Adjournment

The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Suzanna Warnick
Administrative Clerk

Public Handouts:
Agenda
Draft Ord. 483
Department Reports