

## **MINUTES**

### **COSM**

#### **Commissioners**

#### **COSM Work and Legislative Session**

**Wednesday, February 14, 2018, 6:00 pm - 8:00 pm**

**Edgar M. Bosley Jr. Municipal Admin. Building**

**300 Mill Street, St. Michaels, MD 21663**

#### **I.**

Call to Order - Pledge of Allegiance

President Boos called to order the work and legislative sessions of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland. Also present were Commissioners Roy Myers, Jaime Windon, Michael Bibb, Town Manager Jean Weisman, two police officers, Legislative Clerk Suzanna Warnick, and nine members of the public. Commissioner Joyce Harrod was absent.

#### **II. Agenda Amendments**

President Boos noted that the discussion of the location of new town office is postponed to a March meeting of the Commissioners.

#### **III. Announcements from Commissioners and Staff**

Town Manager Jean Weisman read announcements noting that the Commissioners and staff are having a busy month of February. Mrs. Weisman said Commissioners had attended the Fredrick Douglas prayer breakfast on Saturday. Several Commissioners, Mrs. Weisman and Mrs. Weller attended the groundbreaking ceremony for the Fredrick Douglas Park in Tuckahoe today. Commissioners and staff will be attending the annual Fireman's banquet at the end of this month. Commissioner Bibb attended the Talbot Partnership Community breakfast and the Taste of the Eastern Shore breakfast in Annapolis this month. Mrs. Weisman reiterated that there would be an election on May 7th for the expiring terms of Commissioner Myers and Commissioner Windon and the last day to file for candidacy would be April 6th. Commissioner Myers said he had attended the SMASH tour of the St. Michaels school on Monday, February 12th, and was very impressed with the SMASH program.

#### **IV. Comments from the Public**

Jim Fulton of Cherry Street endorsed the SMASH program, noting that he had volunteered for the program for a couple of years. Mr. Fulton said the teachers were excellent and the program was very valuable to the students

participating. A representative of the Carpenter Street Saloon asked how the new alcohol law would affect the pouring venues for Wine Fest. The Commissioners said they would get clarifying information on the issue, but Commissioner Myers noted that the law affects consumers of alcohol, in that they can no longer carry open containers on public property. A representative of Tri - Cycle and Run invited the Commissioners to attend their 3rd anniversary event on March 17th, and Commissioner Myers said that dogs were welcome.

#### V. Special Presentation and Permit Approval St. Michaels Farmers Market

Farmers Market held in the Talbot Street parking lot behind Pembertons Shoppe, on Saturday's from 7 am to 12 noon, from April 1 through November 17, 2018.

President Boos opened the discussion. Mrs. Weisman explained that this year, the market was no longer Fresh Farm and a new group was taking over and would be making their presentation this evening. Randy Royer, owner of Blue Heron Coffee, introduced himself and said that he was president of the new farmers' market group, which would be managing the farmers market going forward. Mr. Royer said the organizing group has affiliated with the Maryland Farmers Market Association. The Association is a 501(c)(3), provides State-wide matching funding for farmers' markets, allows SNAP dollars to be used by the less fortunate at local markets, and have accepted the St. Michaels advisory group as a program of theirs. The advisory group can decide each year whether to continue to be an affiliate of the Association. The advisory group has written by-laws and is established as a non-stock corporation, but may seek its own 501(c)(3) in the future. The advisory group is processing applications for participation with 11 applications so far, and hoping for about 20 to make finances work. Mr. Royer said the market was requesting use of the Fremont Street space, and was planning to be open beginning the second weekend in April and extend through November 17th to take advantage of more of the harvest. Mr. Royer then answered a few questions from the Commissioners. Mr. Royer added that the market hoped to have enough vendors to expand into the back parking lot, also owned by the Town, and he had talked to Chief Smith about cones to cordon off traffic. Mrs. Weisman said that the parking lot in question was scheduled to be re-paved this spring and would be unavailable from April to the end of May. Mr. Royer and then Commissioners discussed other possible temporary locations for the additional vendors until the paving was completed. Mr. Royer assured the Commissioners that the market would be a growers and producers market, and not a craft fair, according to the Town's Code.

#### VI. Consent Agenda for Minutes, Department Reports and Event Permits

President Boos noted that approval of the Consent Agenda would include approval of the minutes and departmental reports for the month of January 2018 and the event permits noted below. President Boos said he had questions about the police report regarding arrests. President Boos said he would like to see the monthly number of arrests and what type they were. President Boos also questioned the drop in service calls. Mrs. Weisman said she would follow up with the Police Department. Mrs. Warnick responded to Commissioner Myers questions regarding potential overlapping dates of some events.

#### Minutes

January 10, 2018 - COSM Regular Work & Leg Session

January 17, 2018 - Closed Executive Session

January 17, 2018 - Special Public Hearing

#### Department Reports for January 2018

Police Dept

Disbursements for January

Planning and Zoning

Public Works

Administration

Marketing and Communications

#### Event Permits

-- Application for Public Event from Eastern Shore Sea Glass and Coastal Arts Festival for a artisan festival on April 7 and 8, 2018 from 10am to 5 pm - Saturday, and 10am to 3pm - Sunday, for approx. 1000 attendees over the two days, location Historic Mill property.

-- Application for Public Event from TriCycle and Run for a Free 5K Run along the Nature Trail on March 17, April 15, May 13, and June 17, 2018, for approx. 50-100 attendees.

-- Application for Public Event from Carpenter Street Saloon, for Shopping Cart Races on Talbot Street on March 17th, from midnight to 12:30 am, for approx 20 participants and 300 spectators.

-- Application for Public Event Sign Permit from St. Michaels Police Dept., for Shamrock Signs to be placed on utility poles at C-Street, from March 1-April 1, 2018, funds to benefit the Fire Department.

-- Application for Public Event from St. Michaels in Bloom for a Daffodil Festival throughout town on April 14 & 15, 2018, including a parade, for approx. 400 +/- attendees.

President Boos asked if there were any additional questions on the Farmers' Market permit request. Commissioner Myers said he proposed that the Commissioners approve the Farmers' Market permit with the proviso that the market work with town staff and Chief Smith to resolve parking and traffic issues and use of additional space. As there were no additional comments or questions concerning the minutes, reports or permit applications, President Boos called for a motion to approve the consent agenda as presented. Commissioner Myers made the motion, which was seconded by Commissioner Windon, and which then passed on a roll call vote of 4-0 in favor.

#### VII. Ordinance for Consideration or Introduction

Ordinance No. 488: Amending Existing Noise Ord.

ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS AMENDING THE CODE OF THE TOWN OF ST. MICHAELS, CHAPTER 216 (NOISE) BY AMENDING §216-3 (DEFINITIONS AND WORD USAGE) TO INCLUDE A DEFINITION OF THE TERM "COMMERCIAL CONTRACTOR"; AMENDING §216-6 (B) BY AMENDING EXISTING LANGUAGE AND INSERTING NEW LANGUAGE REGARDING NOISE MADE BY COMMERCIAL CONTRACTORS.

Mrs. Warnick read the title of Ordinance No. 488 into the record as above. Mrs. Weisman said the Commissioners suggested changes from their last discussion had been incorporated into the draft ordinance. After some brief discussion, Commissioners Bibb and Boos introduced the ordinance. President Boos said Ordinance No. 488 would be eligible for a vote at a Commissioners' public meeting in March 2018.

## VIII. Items for Discussion

### Update Reserve Fund numbers

Mrs. Weisman provided an update on the reserve fund numbers based on a formula error that needed correction from the initial spreadsheet, which had showed a deficit. Mrs. Weisman said she had spoken with Reserve Advisors and their recommendation was that an adjustment was necessary as indicated in Number 3 in the proposal, resulting in \$3.5 million at the end of 30 years. Commissioner Myers said he thought an additional \$65,000 should be added to this year's budget, based on unanticipated additional revenue, to minimize tax increases. President Boos said tonight the Commissioners must vote on a starting number, as advised by Reserve Advisors, and make adjustments as needed during the budget process. Mrs. Weisman agreed. President Boos then made a motion to amend Resolution 2017-07 to accept Attachment A, No. 3, as a starting number. Commissioner Bibb seconded it, and the motion passed on a roll call vote of 4-0 in favor.

### Potential Location for new Town Office

President Boos reiterated that discussion of the location of the Town Office was postponed to the Commissioners' meeting on March 14, 2018.

## IX. Commissioners Calendar

The Commissioners discussed additions and changes to their calendar of meetings in March 2018, and discussed dates for the budget process. The Commissioners set March 14th as their regular meeting, and reserved March 20, 21, and 22 from 10-4, and a failsafe day of March 27th for budget. Commissioner Myers wanted to have a discussion of Commissioner Bibb's suggestion for revenue-producing speed cameras in town to factor into the budget process. The Commissioners agreed to add the issue to their March 14th meeting, and tentatively scheduled an extra meeting after 4 p.m. on the 21st to split up the agenda items from the overloaded March 14th meeting.

## X. Comments from the Commissioners

President Boos called for any final comments from the public or the Commissioners. Mike Estrella of East Chew Avenue and Jim Fulton of Cherry Street had concerns about the efficacy of speed cameras. Mrs. Weisman did say that the Town doesn't get any revenue from tickets on Talbot Street because it is a State road. However, the cameras that may be considered, are only for school and municipal areas and the Town would see revenue from those tickets.

Mr. Estrella said he would wait to hear more in a future discussion when more information would be available. There were no other comments.

XI. Announcement of Future Meetings

February 19, 2018 - Office closed for Presidents Day

March 14, 2018 - COSM Working and Legislative Session

March 30, 2018 - Office closed for Good Friday

President Boos reviewed future meetings.

XII. Adjournment

The meeting was adjourned at 7:15 p.m.