

## MINUTES

### COSM

#### Commissioners

#### COSM Budget Workshop

Thursday, April 16, 2020, 9:00 am - 4:00 pm

#### Virtual Zoom Meeting

- I.

Call to Order

- President Boos called to order a remote budget session of the Commissioners of St. Michaels at 9:00 a.m. Also present were Commissioners Michael Bibb, Joyce Harrod, Dennis Glackin, and Jaime Windon, Town Manager Jean Weisman and Legislative Clerk Suzanna Warnick and members of the public.

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- II.

Pledge of Allegiance

- III.

Call for Closed Session

- The Commissioners will vote to hold a Closed Session today at 9:00 am. Please take a recorded vote to close the open session and go into closed session according to the following:

This meeting will be closed under General Provisions Art. Sub-Section 3-305(b) - 1-To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

- President Boos then made a motion to move into Closed Session to discuss personnel matters according to the General Provisions of the Open Meetings Act, Subsection 3-305(b)-1. Commissioner Harrod seconded it, and the motion passed on a roll call vote of 5-0 in favor.

President Boos reconvened the public meeting and the Commissioners discussed placeholder funding overages that could help cover any budget shortages. After some additional discussion the Commissioners directed Mrs. Weisman to reduce the tourism budget by \$10,000 to cover the budget shortfall and to allocate the Rotary funding and In Bloom funding as separate line items. The Commissioners noted that neither change affected the bottom line.

Mrs. Weisman said the Commissioners needed to schedule their budget public hearing and agreed on Wednesday, April 29, 2020 at 6:00 p.m. and Tuesday, May 12, 2020 for the next regular meeting at which to adopt the budget.

- IV.

Ordinance for Vote  
Ordinance No. 507

- AN EMERGENCY ORDINANCE DECLARING AN EXTENSION OF THE STATE OF EMERGENCY IN THE TOWN OF ST. MICHAELS AS A RESULT OF COVID-19 INITIALLY DECLARED PURSUANT TO EMERGENCY ORDINANCE NO. 506; PROVIDED THAT THE TITLE OF THIS EMERGENCY ORDINANCE SHALL BE DEEMED A FAIR SUMMARY, AND GENERALLY RELATING TO A CONTINUING STATE OF EMERGENCY IN THE TOWN OF ST. MICHAELS

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- Mrs. Weisman read the title of Emergency Ordinance No. 507 into the record as indicated above. Mrs. Weisman said the ordinance allows the extension of the State of Emergency in the Town of St. Michaels, originally declared in Ordinance No. 504 for April 17th to May 17th. President Boos made a motion to adopt Ordinance No. 507 as presented. Commissioner Harrod seconded it and the motion passed on a roll call vote of 5-0 in favor.

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- V.

Consent Agenda for Minutes

- The Commissioners briefly discussed how to set up meetings of other Town Boards and reduce the costs of remote transmission, which were prohibitive.

In addition, Mrs. Weisman said she would re-circulate the draft budget with the most recent changes and also post it on the website.

The Commissioners did not address the Consent Agenda of March minutes.

Minutes

March 11, 2020 - COSM Work and Legislative Session

March 13, 2020 - Emergency Session

March 18, 2020 - Special Work Session

- VI.

Items for Discussion

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#### Budget Review

- Budget Draft #2 FY 2021
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- VII.

#### Comments from the Public

- Mrs. Weisman said there were only four public comments, but none were questions about the budget.
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- VIII.

#### Comments from the Commissioners

- IX.

#### Announcement of Future Meetings

- April 22, 2020 - Virtual Meeting - Possible Public Hearing on Budget FY21
- April 29, 2020 - Virtual Meeting - Special Budget Session if necessary
- X.

#### Adjournment

- The meeting was adjourned at 10:17 a.m.