

# MINUTES

## COSM

### Commissioners

### COSM Working Session

Wednesday, February 9, 2022, 6:00 pm - 8:00 pm

Edgar M Bosley Jr. Municipal Admin Building

300 Mill Street; PO Box 206

St. Michaels, MD 21663

- I.

6:00 - Call to Order for Working Session - Pledge of Allegiance

- President Bibb called to order a remote working session of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited. Also present were Commissioners David Breimhurst, Joyce Harrod, Aida Khalil and Tad duPont, Zoning Officer Kymberly Kudla, Police Chief Anthony Smith, Brian Thompson of Public Works, Legislative Clerk Suzanna Warnick, Meeting Coordinator Kimberly Weller, and members of the public.

- II. Agenda Amendments

- There were no agenda amendments.

- III. Announcement of Prior Closed Session

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The Commissioners met in closed session on February 2 2022 at 5:00 pm pursuant to Maryland Code, under Provisions Article Section 3-305(b) 1: To discuss the appointment, employment, assignment, promotion, dis removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public personnel matter that affects one or more specific individuals; and on January 27 2022: 1 - as stated above, a obtain legal advice.

- IV. Announcements from COSM and Staff

- President Bibb announced a prior closed session as noted above. Commissioner Breimhurst said site plan and elevation drawings for a proposed hotel on the former gas station property on Talbot Street are available on the Town's website for public viewing. President Bibb then provided an update on the legislative session in Annapolis.

Police Chief Smith provided information on police accountability legislation soon to be implemented. Chief Smith said the County Council would be asking municipalities for a representative to serve on a citizen's police accountability board. Chief Smith said this program could mean additional costs for the Town, but he noted that most complaints in St. Michaels are not from citizens but are internal police issues that would not involve the board. Pete Leshar then provided background on the County Council's

approach to the State mandated program and what flexibility municipalities might have.

V. Comments from the Public

- Comments from the public were postponed due to technical difficulties.

VI. Special Presentations and Discussion

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Certificate of Appreciation to Pete Lesher
- President Bibb presented Pete Lesher with a Certificate of Appreciation for his many years of service to the Town on the Historic District Commission.

VII. Consent Agenda for Minutes, Department Reports and Event Permits

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Minutes  
January 27, 2022 - Closed Executive Session  
January 12, 2022 - COSM Working Session  
January 26, 2022 - COSM Legislative Session
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Department Reports for January 2022  
Police  
Disbursements  
Year to Date  
Profit and Loss  
Planning and Zoning  
Public Works  
Administrative  
Marketing and Communication
- •  
Events
- - Town Use Permit Application from Carpenter Street Saloon, for fundraiser for Fire Depts., for Shopping Cart race at Midnight on Talbot Street, on March 17-18 (midnight 12pm-12:30am), including SHA road closure; for approx. 20 attendees and 200 spectators;
- Permit Application for St Michaels Running Festival, from Charm City Run Events, for running event on Saturday May 14, and set-up on Friday May 13th, including SHA road closure, for approx. 2,500 attendees, event time approx. 7:00am to 12:00pm;

- Permit Application for St. Michaels BrewFest from Terye Knopp and Jon Mason, beer sampling held at various venues throughout town on June 4, 2022 from 11am - 4pm, approx. 1200 attendees;
- Sign Permit Application for Jack Russell Races, from SMBA, for signs placed on approx. 10 utility poles with 1 dog sign and between 4-5 bones per pole, event held Oct 16, 2022, signs placed approx. 15 days prior to event and removed within several days after event;
- Sign Permit Application and Event permit from St. Luke's Church for Banner placed on front lawn of church property (size and form previously approved by COSM), craft vendors and games for kids, food served in Fellowship Hall, approx. 200 attendees for each event, for the following events:

Strawberry Festival, June 4, 2022, 10am-4pm

Peach Festival, July 2, 2022, 10am-4pm

Apple Festival, Oct 22, 2022, 10am-4pm

- President Bibb said he would like to remove events from the Consent Agenda for specific discussion, and then called for a motion to approve minutes and departmental reports for the month of January 2022. Commissioner duPont had a question regarding the increase in the use of water in the report from Public Works. Commissioner Khalil made a motion to approve the Content Agenda as presented. Commissioner Harrod seconded it and the motion passed on a roll call vote of 5-0 in favor. President Bibb then opened a discussion of the permit applications for events.

Commissioner Khalil made the motion to approve the permits. Commissioner Breimhurst seconded it and the motion passed on a roll call vote of 5-0 in favor.

#### VIII. Items for Discussion

##### Business Registration

- Interim Town Manager Jeff Rhodes noted that the Commissioners had before them a draft ordinance instituting an annual registration requirement for businesses in St. Michaels. Mr. Rhodes said the registration would have a fee of \$100.00 and provide for the Town to inspect businesses for safety and zoning compliances. Mr. Rhodes said the Town would supply registration forms beginning April 1st for a July 1st compliance date, and that non-compliance would carry a monthly \$200.00 fee. Commissioner Breimhurst added that this is simply a business registry and not a revokable licensing program. He said the ordinance is on its third revision and the final version will be on the Town's website as soon as possible. The Commissioners said the draft ordinance would be finalized and brought before them for introduction and a vote in an upcoming meeting.

#### IX. Comments from the Public

- Donna Hunt of E. Chew Avenue (and a mail carrier) commented that some of the trash and recycling receptacles in Town are blocking access to mailboxes either when put out by residents or when empty cans are put back by the trash company. President Bibb said the Commissioners would address this issue with Republic Services and with residents via email.

Jim Fulton of Cherry Street urged enforcement of the open-carry regulation for the Town as the tourist season approaches. Chief Smith said his officers would be enforcing it and he was working with local restaurants and businesses on signage. Brian Wroten of 921B S. Talbot Street asked about the Town's trash trucks. President Bibb said the Town would continue to pick up trash at specific sites on weekends and in the public parks.

There were no additional public comments.

#### X. Comments from the Commissioners

- Commissioner Breimhurst thanked the public works crew for their stellar efforts during the most recent snow event.

President Bibb said the final documents for the Boy Scout cabin were still in progress and would be completed shortly.

#### XI. Commissioners Calendar

- President Bibb said that bids for the new restroom in the parking lot behind the pharmacy would be opened at 1:00 p.m. on February 14, 2022. The Commissioners also discussed agenda items for their meeting on February 23rd and for meetings in March. President Bibb suggested the last week in February and first week in March for starting budget discussions.

#### XII. Announcement of Future Meetings

February 21, 2022 - Office closed for Presidents' Day

February 23, 2022 - Legislative Session

- President Bibb made announcements as noted above.

#### XIII. Adjournment

- The meeting was adjourned at 6:58 p.m.