AGENDA

COSM
Commissioners
COSM Working Session
Wednesday, January 11, 2023, 6:00 pm - 8:00 pm
St. Michaels Branch of the Talbot Co. Library
106 S. Fremont Street
St. Michaels, MD 21663

1. 6:00 - Call to Order for Working Session - Pledge of Allegiance
2. Agenda Amendments
3. Announcement of Prior Closed Session

   None
4. Announcements from COSM and Staff
5. Comments from the Public
6. Special Presentations and Announcements
   a. Financial Audit of FY22

      Presentation by representatives from the Town's auditing firm of Wigglesworth, Layton, Moyers & Chance P.C.

   b. Local Government Infrastructure Finance Program

      Charlie Day, from MDHCD, and who administers the State's LGIF will give a presentation on the program
7. Board and Committee Appointments
   a. Consideration to Recommend Appointment to Talbot County Tourism Board

      Commissioners will consider a representative of the Town for one position on the Talbot County Tourism Board for a vacant position with term ending June 2024. Terms are typically 4 years. Meetings are held on the 2nd Wednesday of the month at 8:30 am and currently through Zoom.
8. Consent Agenda for Minutes, Department Reports and Event Permits
   a. Minutes

      November 9 2022 - COSM Working and Legislative Session
      December 14 2022 - COSM Working and Legislative Session

   b. Events

      St. Michaels BrewFest -- Correction of date to June 3, 2023

   c. Department Reports

      Police
      Financial - Disbursements
      Profit and Loss

Actual vs Budget
Planning and Zoning / Code Enforcement
Public Works

9. Old Business

   a. Town Hall and Police Station Feasibility Study

      Tim Crosby, architect with Crosby & Assoc. will discuss progress to date and next steps.

   b. Resolution 2023-01 - Fees for large events

      A RESOLUTION OF THE COMMISSIONERS OF ST. MICHAELS, PURSUANT TO CHAPTER 42 (FEES) OF THE CODE OF THE TOWN OF ST. MICHAELS TO AMEND THE "COMMISSIONERS OF ST. MICHAELS FEE SCHEDULE" TO INCLUDE EVENT FEES

      Resolution can be voted on

   c. Scout Cabin Lease Agreement

      Discussion with direction on how to proceed

10. New Business

   - Marijuana Regulations

     discuss potential regulations

   - Employee Manual

     Discussion on Revision of Employee Manual with possible approval

   - St. Michaels Nature, Bicycle and Pedestrain Trail Expansion and Preliminary Engineering Contract

     a. Grant Agreement By and Between The Maryland Department of Transportation and Town of St. Michaels, Maryland

        Motion to accept and approve Grant Agreement

     b. Rauch Engineering proposed engineering services

        authorize Town Administrator to sign and execute the agreement for engineering services

11. Comments from the Public

12. Comments from the Commissioners

13. Commissioners Calendar

    Jan 16, 2023 - Office closed for Martin Luther King Jr. Day
    Jan 25, 2023 - COSM Legislative Session
    Feb 8, 20232 - COSM Working Session

14. Announcement of Future Meetings - to be held at Library

    Jan 16, 2023 - Office closed for Martin Luther King Jr. Day
    Jan 25, 2023 - COSM Legislative Session
    Feb 8, 20232 - COSM Working Session

15. Adjournment

Public Participation: All comments from the public will be taken during the period set aside for

"Comments from the Public." The "Comments from the Public" portion of the Commission agenda shall have a limited time period as determined by the Commissioners, and shall be at the beginning and at the end of each agenda. To be recognized, a member of the public should raise his or her hand and wait to be recognized by the President. Comments and questions should be kept brief and to the point, and be directed to the President.