

THE COMMISSIONERS OF ST. MICHAELS
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Waterways Management Advisory Board
Regular Meeting

Tuesday January 17, at 4:30.23pm

CALL TO ORDER – Mark Van Fleet opened the meeting at 4:02 pm.

Present: Mark Van Fleet, Dink Daffin, Mark Welsch (via zoom), new member Jim Tapp, new Town Planner Steve Ball, new Codes Compliance Officer Eric Knapp, and staff Kim Shellem.

Election of Officers: Member Van Fleet stated that the Waterways Advisory board is recommended to have 5 members, currently only 4 members sit on the board. He made a motion to move the election of officers to the March 2 meeting in hopes the commissioners will appoint a 5th member. Motion seconded by Member Daffin and carried on a vote of 4-0 in favor.

Member Daffin made a motion to approve the minutes of December 13, 2022, as submitted, seconded by Member Van Fleet, and carried on a vote of 4-0 in favor.

David Parkerson- 219 E. Chew Avenue bulkhead request. Roy Myers spoke on behalf of the applicant David Parkerson. Mr. Parkerson is requesting approval to replace the bulkhead with an additional 18' in height and pilings. It was noted that that the towns bulkhead, which is adjacent to 219 E. Chew Avenue bulkhead, be replaced at the same time. The following action items were provided by Dani Racine to provide revised drawings, Eric Knapp contacted MDE with revised drawings requesting replacement in-kind, the only difference is the wood bulkhead is a vinyl product and adding 1 piling instead of 2. The current rep for MDE to confirm that no permit is required to replacement in kind. Eric Knapp also noted that a pre-submittal meeting is available by MDE which would streamline the approval process. He is seeking approval by the board to approve the permit pending staff ensure any permits required follow along with the town's approval from Commissioners to fund the town's portion of the bulkhead.

Review of the final application submittal for the town's portion at the 4:30pm February 7th meeting.

Member Welsch made a motion to approve building permit #5732 to replace/raise the bulkhead and finger piers at 219 E. Chew Avenue, seconded by Member Daffin and carried on a vote of 4-0 in favor.

Member Daffin motioned to move the request to the Commissioners to fund the repairs/replacement of slip #48 and vote at the February 7th meeting, seconded by Member Tapp, and carried on a vote of 4-0 in favor.

Old Business

Spigots: Roy Myers noted that the town received a grant for \$30,000 by DNR for installation of approximately 9 frost free spigots. Member Daffin recommended the height and depth and location of spigots. Steve Ball and Eric Knapp agreed to contact Casey Rauch of Rauch Engineering for an updated engineering plans to submit to the Commissioners. The next step is to send the project out for bid if needed or arrange for the department of public works to complete. Discussion continued to the February 7th meeting.

Lateral Lines Training – Roy Myers to review lateral lines with members at the February 7th meeting.

Top Board Replacement - Member Daffin agreed to survey and identify the condition of the town slips in the harbor that require repairs.

Proposed Harbor signage- Members Van Fleet and Tapp will draft verbiage (“Permitted slip holders only”), location, and placement of signs at Honeymoon Bridge and W. Harbor Road, signage at Back Creek Park- Reserved for “-DNR Patrol Boat” and “Waterman Parking Only” at the February 7th meeting.

It was noted that it will be necessary to apply for a building permit, including a photo, size of the proposed sign, and locations for approval.

New Business:

Slip layout – Members to continue the discussion of reconfiguration/re-alignment of slips, and review fees based on size of slips to the February 7th meeting.

Member Van Fleet spoke of dredging the harbor slips. Member Daffin explained the process using a backhoe. Roy Myers suggested adding dredging of slips as part of a grant request to rebuild the slips.

Member Van Fleet suggested members consider Goals & Priorities for the 2023 budget.

There was no public comment.

The meeting adjourned at 5:40pm.

Minutes approved as submitted by 3-0 vote in favor on the 7th day of February 2023.

Mark Van Fleet