

MINUTES



**COSM
Commissioners
COSM Working Session
Wednesday, October 12, 2022, 6:00 pm - 8:00 pm
St. Michaels Branch of the Talbot Co. Library
106 S. Fremont Street
St. Michaels, Maryland 21663**

1. 6:00 - Call to Order for Working Session - Pledge of Allegiance

President David Breimhurst called to order the regular working in-person and remote session of the Commissioners of St. Michaels at 6:00 pm in the meeting room of the St. Michaels Branch of the Talbot County Library. Moment of silence was called for remembrance of Bill Gilmore, employee of the Town of St. Michaels, who recently passed away. Also present were Commissioners Tad duPont, Joyce Harrod and Katrina Whittington. Commissioner Al Mecier was absent. Also in attendance was Chief Smith and Rob Straebel, Town Administrator, Kym Kudla, Planning Officer, and Suzanna Warnick, Town Clerk, and over six members of the public.

2. Agenda Amendments

3. Announcement of Prior Closed Session

None

4. Announcements from COSM and Staff

Commissioner Harrod attended the SEEDS meeting for the Comprehensive Plan dealing with Dorchester, Caroline and Talbot County.

President Breimhurst announced that the Commissioners will now be meeting at the Library for their monthly meetings. President Breimhurst encouraged residents to support the Library with their fundraising for the renovations and new building .

Rob Straebel, Town Administrator, announced the following: Public Works will be repairing the ADA ramp at the Police Station; progress on the Employee Handbook is almost complete; transition the office meeting room into two town offices for more room and clear recording of meetings with new digital equipment; setting up new work stations in the meeting room; new Fall edition of the Town Newsletter; health insurance cost renewal will be going down; purchased 30 new trees from Tree-mendous, with planting being done by the Public Works and reimbursement of tree cost from CBMM tree bank; Interim Planner recruitment has begun, Commissioner duPont suggested using the Faux Group for planner services until a permanent Planner has been found.

Chief Tony and Administrator Straebel will be meeting with residents on speeding for some traffic calming suggestions for certain residential streets. Chief also noted that from July to October this year \$58,000 has been collected from the Speed Camera ticketing, with only \$43,000 collected in all of 2021.

5. Comments from the Public

Roy Myers -- change speed signs to '25 miles throughout Town'. Chief suggests 'speed strictly enforced'. Talk continued between Chief and Commissioners and Myers as to which sign would be most effective to reduce speeding in Town.

Steve Burms - audio and video is working great.

Brian Wroten - need some enforcement at cross-walks

6. Consent Agenda for Minutes, Department Reports and Event Permits

Motion to accept Consent Agenda as presented made by Commissioner duPont and seconded by Commissioner Harrod, and the motion passed on a roll call vote of 4-0.

a. Minutes

July 13 2022

b. Department Reports for September 2022

Police
Disbursements
Year to Date
Profit and Loss
Planning and Zoning
Public Works

c. Events

Public Event Application from CBMM for OysterFest, held on the grounds of the CBMM on Sat. Oct 29, 2022, from 10 am to 4 pm, for approx. 3,000-4,000 attendees

7. Old Business

• Ordinances for Discussion

a. Ordinance No. 536 - Regulations for Tents for Use as Temporary Structures

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS; CHAPTER 340 ZONING, SECTIONS CHAPTER 340-56 TABLE OF PERMITTED USES, CHAPTER 340-11 DEFINITIONS, CHAPTER 340-83 TEMPORARY USES AND STRUCTURES; TO ADD REGULATIONS FOR TENTS FOR USE AS TEMPORARY STRUCTURES

Discussed and Introduced on Sept 28 2022 by Commissioner Harrod and Whittington. Need more information and schedule for Public Hearing.

Kym Kudla explained the Ordinance relating to tents as temporary structures. Motion by Commissioner Harrod being made to set the public hearing for November 9 and seconded by Presidente Breimhurst. Roll call vote taken at 4-0.

b. Ordinance No. 537 - Amend Chapter 333 - Waterways Management

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS: CHAPTER 333 (WATERWAYS MANAGEMENT), TO AMEND CHAPTER 333-5 DEFINITIONS, CHAPTER 333-15 PERMITS REQUIRED, AND CHAPTER 333-16 INFORMATION TO ACCOMPANY APPLICATIONS FOR BUILDING/ZONING CERTIFICATE TO PROVIDE CLEAR AND DEFINABLE GUIDANCE

Discussed and Introduced on Sept 28 2022 by Commissioners duPont and Mercier. Schedule for Public Hearing.

Kym Kudla explained the Ordinance relating to waterways management. Motion by Commissioner duPont being made to set the public hearing for November 9 and seconded by Commissioner Harrod. Roll call vote taken at 4-0.

c. Ordinance No. 538 - Chapter 101, Boats and Boating

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS:

CHAPTER 101 BOATS AND BOATING, TO AMEND ARTICLE I CHAPTER 101-1
DEFINITIONS, CHAPTER 101-2 MOORING AT PUBLIC WHARVES, CHAPTER 101-3
AUTHORITY TO BOARD, CHAPTER 101-5 VIOLATIONS AND PENALTIES, ARTICLE II
CHAPTER 101-6 DEFINITIONS, CHAPTER 101-8 BOAT SLIP REQUIREMENTS AND
USE, AND 101-9 BOAT SLIP ENFORCEMENT

Discussed and Introduced on Sept 28 2022 by Commissioners duPont and Breimhurst.
Schedule for Public Hearing.

Kym Kudla explained the Ordinance relating to Boat Slips and clarifying slip enforcement.
Motion by Commissioner duPont being made to to accept the public hearing for
November 9 and seconded by Commissioner Whittington. Roll call vote taken at 4-0.

8. New Business

- Code Compliance Officer revised Job Description

Discussion and Possible Approval

Administrator Straebel proposed a new job description for the Code Compliance Officer,
adding Special Projects. Commissioner duPont read list of special projects that have been
recently completed or are in the works now for a total of 14 projects. Will advertise locally in
Star Democrat Newspaper, with MML, and InDeed. Motion to approve job description as
written with accepted changes and to begin advertising for that position; general consensus
to accept motion as presented with changes.

9. Comments from the Public

None

10. Comments from the Commissioners

None

11. Commissioners Calendar

Next meeting on the 26th of October. Commissioners discussed some additions to calendar and
made a reminder to have permits received at least 60 days prior to event.

12. Announcement of Future Meetings - to be held at Library

October 26 2022 - COSM Legislative Session

November 9 2022 - COSM Working Session

November 11 2022 - closed Veteran's Day

13. Adjournment

Motion made to adjourn by Commissioner duPont and seconded by Commissioner Harrod.
Meeting was adjourned at 6:57 pm.