

Historic District Commission Minutes
Thursday, July 6, 2023

The meeting was called to order by Chairman Fulton at 3:02 pm. in the Scout Building in St. Mary's Square: the following members were present in person: Walda DuPriest and Glenn Fong Code Compliance Officer Eric Knapp, and staff Jennifer Whiting. Members Debra Alms and Mike Bibb were not in attendance. Attendees recited the pledge of allegiance.

OPENING STATEMENT:

Chairman Fulton determined a quorum was present, he then read the opening statement into the record and swore in persons intending to testify. Chairman Fulton noted there are five members and only 3 members present and offered any applicant who wants to be heard by a full board are welcome to defer.

Review and approval of Minutes dated June 1, 2023

Chairman Fulton made a motion to approve the minutes dated June 1, 2023 seconded by Member DuPriest

OLD BUSINESS

HD-23-839

C. Stockland Review light fixture
103 Locust St.

There was no representative present, Chairman Fulton moved to continue the application to the August 3, 2023 meeting, seconded by Member Fong and carried on a vote of 3-0 in favor.

HD-23-845

C. Kirshner III Replace windows
204 E. Chestnut

There was no representative present, Chairman Fulton moved to continue the application to the August 3, 2023 meeting, seconded by Member Fong and carried on a vote of 3-0 in favor.

NEW BUSINESS

HD-23-848

Coastal Lending Group, LLC Signage
112 N. Talbot Street

Applicant is seeking approval for new exterior signage.

Chairman Fulton noted that the property is subject to a lenient standard of review.

Member Fong made a motion to approve application HD-23-848 as submitted, seconded by Member DuPriest and carried a vote of 3-0 in favor.

HD-23-849

Justine's Fence
106 N. Talbot Street

Applicant is seeking approval for a fence to screen trash cans on the side of the building.

Member Fong made a motion to approve application HD-23-849 as submitted, seconded by Member DuPriest and carried a vote of 3-0 in favor.

HD-23-850
P. Kennedy
407 St. Mary's Square

Applicant is seeking approval to remove existing Parisian style pole lighting and install a low post option.

Member Fong made a motion to approve the Peri Style lights and the lights are to be between 30-36" tall, seconded by Member DuPriest and carried a vote of 3-0 in favor.

HD-23-851
A. Brundige Replace existing architectural roof shingles (in-kind)
110 Grace Street

Applicant is seeking approval to replace existing architectural roof shingles (in kind)

Chairman Fulton noted the property is not on the Register map and is subject to a lenient standard of review.

Chairman Fulton made a motion to approved application HD-23-851 as submitted, Member Fong seconded the motion and carried a 3-0 vote in favor.

HD-23-852
M. Coughlan Replace brick front entrance with wood, replace existing handrail
104 N. Talbot Street

Applicant is seeking approval to replace brick front entrance stairs with wood, making riser height equal, fixing a current trip hazard. Applicant is also seeking approval to replace existing handrail.

Chairman Fulton stated the property is a "C" on the Register map.

Chairman Fulton made a motion to approve the replacement of the brick steps with wood, seconded by Member DuPriest and carried a vote of 3-0 in favor.

Chairman Fulton made a motion to continue the railing to the August 3, 2023 meeting needing a drawing of the wood railing and wood stairs. Member DuPriest seconded the motion and carried a 3-0 in favor.

HD-23-853
SMCC Install raised planters, brick entry walk and surrounding gravel ground cover
103 Railroad Ave.

Applicant is seeking approval to install raised planters, brick entry walk and gravel ground cover.

Chairman Fulton noted the property is an "E" on the Register map and is subject to a lenient standard of review.

Chairman Fulton made a motion to approve application HD-23-853 as submitted except for the bullet lights, Member Fong seconded the motion and carried a vote of 3-0 in favor.

HD-23-854
C. Mahler Remove screen and aluminum door on 2nd floor balcony, replace 6 wood windows
417 Water Street

Applicant is seeking approval to remove screens and aluminum door that enclose the 2nd floor balcony in rear of the house. Applicant is also seeking to replace (6) wood windows on circa 1985 garage with new wood windows.

Applicant noted that the wood window replacements would be wood with aluminum clad, not just wood. Chairman Fulton noted the primary structure is a "B" on the Register map and the garage was an addition in 1985.

Chairman Fulton made a motion to approve application HD-23-854 with the amendments provided by the applicant (use of clad sash). Member DuPriest seconded the motion and carried a vote of 3-0 in favor.

VI. Discussion: Historic Marker Signs

There was a discussion around the historic marker signs, material, and verbiage for the signs. Chairman Fulton to send an example of the sign to Member Fong.

VII. MATTERS FROM COMMISSION AND STAFF:

Members agreed to meet Thursday August 3rd in the Boy Scout Building to review historic applications.

VIII. ADJOURNMENT:

Minutes approved as submitted on a vote of 4-0 in favor on the 3rd day of August 2023.



Jim Fulton, Chairman