

Draft Historic District Commission Minutes
Thursday, June 1, 2023

The meeting was called to order by Chairman Fulton at 3:00 pm. in the Scout Building in St. Mary's Square: the following members were present in person: Michael Bibb, Walda DuPriest, Debra Alms, Code Compliance Officer Eric Knapp, and staff Jennifer Whiting. Glenn Fong was not in attendance. Attendees recited the pledge of allegiance.

OPENING STATEMENT:

Chairman Fulton determined a quorum was present, he then read the opening statement into the record and swore in persons intending to testify. Chairman Fulton noted there are five members and only 3 members present and offered any applicant who wants to be heard by a full board are welcome to defer.

Review and approval of Minutes dated May 18, 2023

Member Bibb made a motion accept minutes, seconded by Member Alms.

OLD BUSINESS

HD-23-833

C. Kirshner III

204 E. Chestnut St. Gutters

Applicant withdrew the application for HD-23-833

HD-23-839

Courtney Stockland

103 Locust Street

Replace double hung windows with SDL double hung windows

Applicant is seeking approval for the replacement of existing historic windows on the property.

Chairman Fulton noted that the property is valued as a "C" on the National Register Map.

Evidence presented: (2) windows are 1980's replacements, not historic. (2) Historic windows are beyond repair.

Chairman Fulton made a motion to approve HD-23-839 as submitted, Member DuPriest seconded the motion and carried on a vote of 4-0 favor.

Chairman Fulton made a motion to continue the discussion regarding the light fixture to the July 6th meeting, Member DuPriest seconded the motion.

NEW BUSINESS

HD-23-844

St. Michaels Museum at St. Mary's Square Steps/Landing

201 E. Chestnut Street

Applicant is seeking approval to replace wooden steps with a wood landing and steps.

Chairman Fulton noted the property is subject to a strict standard of review.

Chairman Fulton moved to approve HD-23-844 with the following stipulations: the existing door will not be replaced and the shingles on the shed roof will match the roof, Member Bibb seconded the motion which carried a vote of 4-0 in favor.

HD-23-845

C. Kirshner III

204 E. Chestnut

Replace windows

Applicant is seeking approval to replace (33) windows.

Chairman Fulton noted that the property is valued as a "B" on the National Register Map and is subject to a strict standard of review.

Chairman Fulton moved to continue application HD-23-845 to the July 6th meeting due to the material of the window, Member Bibb seconded the motion. The Commission has not approved the use of clad or synthetic replacement windows. The Commission has only approved wood windows in contributing structures. Application continued so that the applicant may come back with a more appropriate replacement.

HD-23-846

Pemberton Pharmacy Signage
214 A S. Talbot Street

Applicant is seeking approval for a new sign on the side of the building, facing parking lot.

Chairman Fulton noted the property is valued as a "B" on the National Register Map finding a strict standard of review appropriate.

Member DuPriest made a motion to approve HD-23-846 and Member Bibb seconded the motion and carried on a vote of 4-0 in favor.

HD-23-847

TTR Sotheby's International Realty Signage
111 S. Fremont St.

Applicant is seeking approval for signage at a new business.

Chairman Fulton noted the property is valued as a "C" on the National Register Map finding a strict standard of review.

Member Bibb made a motion to approve HD-23-847 with restrictions, Member DuPriest seconded the motion which carried a vote of 4-0 in favor. The restrictions include: the sign on the chimney must be fastened in the mortar joints, the sign in the yard must be 5ft tall and the awning is restricted to 8ft, no wider than the inside of the shutters.

VI. Discussion: Historic Marker Signs

Chairman Fulton noted to move the discussion to the next meeting due to Member Fong being absent.

VII. MATTERS FROM COMMISSION AND STAFF:

Lighted Displays

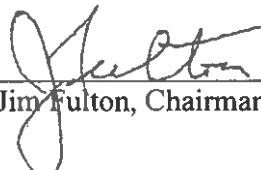
a) Code Compliance Office Eric Knapp began a discussion regarding lighted displays and if they are considered signage. Chairman Fulton noted that HDC only considers the exterior of a property, not the interior and suggested that the Town follow up with the town attorney.

b) A Member of the public, Phyllis Kennedy, presented examples of different light fixtures for new lighting at the boy scout cabin.

Members agreed to meet Thursday July 6th in the Boy Scout Building to review historic applications.

VIII. ADJOURNMENT:

Minutes approved as submitted on a vote of 3-0 in favor on the 6th day of July 2023.



Jim Fulton, Chairman