

Historic District Commission Minutes
Thursday, September 7, 2023

The meeting was called to order by Chairman Fulton at 3:01 pm. in the Boy Scout Building in St. Mary's Square: the following members were present in person: Walda DuPriest, Mike Bibb and Debra Alms, Town Administrator Rob Straebel, and staff Jennifer Whiting. Member Glenn Fong was not in attendance. Attendees recited the pledge of allegiance.

OPENING STATEMENT:

Chairman Fulton determined a quorum was present, he then read the opening statement into the record and swore in persons intending to testify.

Review and approval of Minutes dated August 3, 2023.

Chairman Fulton made a motion to approve the minutes, seconded by Member Alms and carried a vote of 3-0 in favor. Member Bibb was not present at the time for the vote.

OLD BUSINESS

HD-23-855

M. Hannon Fence
310 S. Talbot Street

Applicant is seeking approval to install a fence.

Chairman Fulton made a note that the property is subject to a strict standard of review.

Chairman Fulton noted to the applicant that the finished side of the fence must face the neighbors.

Member DuPriest made a motion to approve HD-23-855 as submitted. Member Alms seconded the motion and carried a vote of 4-0 in favor.

HD-23-858

Fatface Install signage
107 S. Talbot Street

Applicant is seeking approval to install new signage.

After review, Chairman Fulton suggested for the Applicant to move the current sign in the A1 position (A1 position is notated in the application packet) to the A2 position.

A light fixture was presented in the application for review but no information regarding the light fixture was in the packet. It was noted that the Commission needs the brand and style of the goosenecks lights in order to review.

Chairman Fulton made a motion to continue HD-23-858 to the October 5th meeting as more information is needed regarding the light fixtures and further review on where to place the signage.

It was also stated that someone from Fatface should attend the October 5th meeting.

Member Bibb seconded the motion and carried a vote of 4-0 in favor.

NEW BUSINESS

HD-23-862

The Galley Replace windows, gutters and shutters
305 S. Talbot Street

Applicant is seeking to replace windows, gutters and shutters.

Chairman Fulton noted that property is subject to a strict standard of review.

Chairman Fulton stated that a more specific analysis is needed of the windows and shutters.

Photographic evidence of each window and shutter that needs to be replaced must be submitted.

Member Bibb made a motion to approve the replacement of the gutters and downspouts. The replacement of the windows and shutters is continued to the October 5th meeting as photographic evidence of each window and shutter needs to be submitted. Member Alms seconded the motion and carried a vote of 4-0 in favor.

HD-23-863

Artis Real Estate LLC Full roof replacement & gutters
109 S. Talbot Street

Applicant is seeking approval for a full roof and gutter replacement.
Chairman Fulton noted that the property is subject to a lenient standard of review.
Member Bibb made a motion to approve HD-23-863 as submitted.
Member DuPriest seconded the motion and carried a vote of 4-0 in favor.

HD-23-829

105 S. Talbot St Replace existing windows & trim
105 S. Talbot St

Applicant is seeking approval to amend the submitted application to only replacing the sashes and stated the windows do not need to be replaced.
Chairman Fulton noted that the property is subject to a strict standard of review.
Chairman Fulton made a motion to approve HD-23-829 amended to just the sash replacement.
Member DuPriest seconded the motion and carried a vote of 4-0 in favor.

HD-23-864

T. duPont Replace roof
203 Locust St

Applicant is seeking approval for a roof replacement.
Member Bibb made a motion to approve HD-23-864 as submitted.
Member DuPriest seconded the motion and carried a vote of 4-0 in favor.

VI. Discussion: The Commission discussed demolition by neglect.

VII. MATTERS FROM COMMISSION AND STAFF:

Members agreed to meet Thursday September 7th, 2023 in the Boy Scout Building to review historic applications.

VIII. ADJOURNMENT: The meeting adjourned at 4:37pm.

Minutes approved as submitted on a vote of _3-0_ in favor on the 5th day of October, 2023.


Jim Fulton, Chairman

Respectfully submitted,

Jen Whiting, General Services Clerk