

St. Michaels Board of Zoning Appeals
St. Michaels, Maryland

Special Exception

Fee Paid _____
Application fee \$150.00 Plus advertising/public notice costs
Date paid _____

Number _____
Date filed _____
Date of hearing _____
Dates of public notice _____
Applicant(s) notified _____
Property posted _____
Decision _____
Applicant(s) notified _____

To the St. Michaels Board of Zoning Appeals: Special Exception

Pursuant to Chapter 340 of the Code of the Town of St. Michaels, MD application is hereby made for a **Special Exception**.

Nature of Special Exception _____

Subject Property:

Location: _____

Name(s) of Owner(s): _____

Mailing address(s): _____

Telephone number(s): _____

Name(s) of Applicant(s)/Appellant(s): _____

Mailing address(s): _____

Telephone number(s): _____

Is property in question the subject of any other pending application? _____

If so, give number and date _____

Signature(s) of Applicant(s)/Appellant(s)

NOTICE TO ALL APPLICANTS FOR LAND-USE APPROVALS AND PERMITS

ATTACH SKETCH drawn to scale of the property with all dimensions of lot building thereon, distances between building and property lines, bounding street or road number, contiguous and opposite properties with names of owners, North point and scale.

IMPORTANT: Applications on which all required information is not furnished will be returned for completion before processing.

A copy of §340 -135 may be obtained at www.stmichaelsmd.gov > Town Code

By signature I acknowledge that I have received the above information and that I will be responsible for addressing the six tests at the Board of Appeals hearing.

_____/_____/_____
Signature Printed Name Date



**ST. MICHAELS BOARD
OF ZONING APPEALS**

Settled 1670-1680

**300 Mill Street
P.O. Box 206**

Telephone: 410.745.9535

Incorporated 1804

St. Michaels, MD 21663

Facsimile: 410.745.3463

APPLICANTS SEEKING A **SPECIAL EXCEPTION** OF THE PROVISIONS SET FORTH IN CHAPTER 340 (ZONING) ARTICLE XII (BOARD OF ZONING APPEALS POWERS AND DUTIES) OF THE TOWN OF ST. MICHAELS CODE ARE RESPONSIBLE FOR FILING THE FOLLOWING:

1. Completed application.
2. Application Fee in the amount of \$150.00.
3. Written response demonstrating the following:
 - (a) The use will be consistent with the purposes and intent of the St. Michaels Comprehensive Plan.
 - (b) The use will comply with the standards of the zoning district, in which it is located, except as those standards may have been modified by the granting of a variance.
 - (c) The scale, bulk and general appearance of the use will be such that the use will be compatible with adjacent land uses and with existing and potential uses in its general area, and will not be detrimental to the economic value of neighboring property. For those properties lying within the Town of St. Michaels Historic District, final architectural review and approval will be required from the Historic District Commission.
 - (d) The use will not constitute a nuisance to other properties and will not have significant, adverse impacts on the surrounding area due to trash, odors, noise, glare, vibration, air and water pollution, and other health and safety factors or environmental disturbances.
 - (e) The use will not have a significant adverse impact on public facilities or services including roads, schools, water and sewer facilities, police and fire protection or other public facilities or services.
 - (f) The use will not have a significant adverse effect upon marine, pedestrian or vehicular traffic.
 - (g) The use will not adversely affect the public health, safety or general welfare.

Upon receipt of the above noted, the Board of Zoning Appeals shall set a hearing date and the applicant shall be notified of said date.

It should be noted that in addition to the above noted, the applicant shall be responsible for:

The posting and maintaining of a sign (§340-139 of the above noted Article) for a period of 15 days prior to the scheduled hearing; and

- The payment of postage costs associated with the written notification to the adjacent property owners of the scheduled hearing.
 - The cost of advertising/public notice costs.
- 2023

Sign Maintenance Agreement

Appeal # _____

I (we), the petitioner(s) of this appeal, agree that I (we) will be responsible for the continuous maintenance, during the period prior to the hearing date, of the sign which I (we) agree to pick up from the Town Office and have posted on the property (visible to the public ways) for purposes of this hearing. I (we) further agree to notify the Board of Appeals if at any time during the required posting period this sign is not properly posted. The required posting period is two (2) weeks or fourteen (14) days prior to hearing date, not including date of hearing.

Said sign is to be returned to the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street the night of the hearing or within five (5) days after the hearing.

*****PLEASE NOTE: CORNER LOTS MUST POST 2 SIGNS, ONE FOR EACH ROAD FRONTAGE.**

******FAILURE TO RETURN SIGN WILL RESULT IN A \$50.00 PENALTY******

Hearing Date

Filing Date

Applicant's/Agent's Signature

Posting Date

Applicant's/Agent's Signature

Check when sign is returned to the Town Office.

Adopted 11-09-22
 Effective 11-09-22

SECTION 2 – APPLICATIONS TO BOARDS AND COMMISSIONS

BOARD OF APPEALS	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
Special Exception	\$150.00 per application	PLUS advertising/public notice costs.
Variance	\$150.00 per application	PLUS advertising/public notice costs.
Allegation of Error	\$300.00 per application	PLUS advertising/public notice costs. PLUS cost of stenographer and/or transcript.

PLANNING COMMISSION	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
Subdivision	Minor – CA -\$500.00 base + \$250.00/Lot Minor - \$500 base +\$200.00/Lot Major - CA - \$500.00 /base + \$500.00/lot Major -\$500.00/base + \$400.00/lot	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Lot Line Revision	\$200.00	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Additional Reviews	\$250.00/each review	
Site Plan Review – Simplified (Administrative review only per Chapter 110-2 (B) of the Code of the Town of St. Michaels)	\$150.00	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Site Plan Review - Major (Required review by the Planning Commission and a public meeting with notification being sent to the adjacent property owners per Chapter 110-6 of the Code of the Town of St. Michaels)	\$300.00	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.