

Historic District Commission Minutes  
Thursday, April 4, 2024

The meeting was called to order by Chairman Jim Fulton at 3:00 pm. in the Boy Scout Building in St. Mary's Square: the following members were present in person: Glenn Fong, Mike Bibb, and Susan Oberreither as well as Code Enforcement Officer Kathy Thomas and Staff Jennifer Whiting. Attendees recited the pledge of allegiance.

OPENING STATEMENT:

Chairman Fulton determined a quorum was present, he then read the opening statement into the record and swore in persons intending to testify.

Review and approval of Minutes dated February 1, 2024 and March 7, 2024.

The approval of minutes dated February 1, 2024 were approved as submitted and March 7, 2024 with a correction to line 93. Chairman Fulton made a motion to approve the minutes, seconded by Member Fong and carried a vote of 4-0 in favor.

OLD BUSINESS

HD-23-862

The Galley  
305 S. Talbot Street

The applicant is seeking to replace windows and shutters.  
The applicant did not present any information for the continued application.

HD-24-881

B. Sohan  
205 Green Street

The applicant is seeking to replace the 2nd story windows.  
The applicant did not present any information for the continued application.

HD-24-887

P. Schneider  
401 Water St

The applicant is seeking to replace the roof, convert the garage to a guesthouse and erect a shed.  
The application was continued to the May 2<sup>nd</sup> meeting.

HD-24-889

K. Markham  
417 S. Talbot St.

The applicant is seeking to install a fence. The applicant did not present any information and the application was continued to the May 2<sup>nd</sup> meeting.

NEW BUSINESS

HD-24-895

T. Fannon  
218 E. Chestnut St

The applicant is seeking to install a fence. Chairman Fulton noted the property is a "B" on the National Register Map and is under a strict standard of review. Member Bibb made a motion to approve HD-24-895 with the condition there is no shadow box and pickets must be on both sides, seconded by Chairman Fulton and carried a vote of 4-0 in favor.

HD-24-896  
C. Eggleston  
108 Railroad Ave.

The applicant is seeking to install a fence. Chairman Fulton noted the property is a “C” on the National Register Map and is under a strict standard of review. Member Fong made a motion to approve HD-24-896 as submitted with the following addition: The 4-foot fence run along Railroad Ave, Fremont St and the side between Silver Ocean Capital Holdings. The only 6-foot fence runs parallel to Fremont Street back side of the property, between the Partlett property, seconded by Member Bibb and carried a vote of 4-0 in favor.

HD-24-897  
M. Coughlan  
104 N. Talbot Street

The applicant is seeking to install signage. Chairman Fulton noted the property is a “C” on the National Register Map and is under a strict standard of review. Member Bibb made a motion to approve HD-24-897 as submitted, seconded by Chairman Fulton and carried a vote of 4-0 in favor.

VI. Discussion: Roofing materials - Chairman Fulton made a motion to delegate to Town staff the authority to approve applications to replace asphalt or composition shingles with architectural shingles as specified in Member Fong’s memo dated August 21, 2023 only items by those manufacturers and colors specified. If a homeowner wishes to apply for something else, they will go before the Historic District Commission. The motion was seconded by Member Oberreither and carried a vote of 4-0 in favor. Member Bibb noted that the Town needs to determine the definition of temporary and the HDC works within that definition.

VII. MATTERS FROM COMMISSION AND STAFF: NA

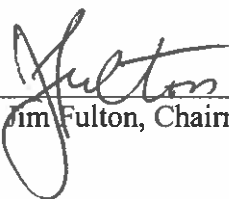
Members agreed to meet Thursday May 2, 2024 in the Boy Scout Building to review historic applications.

VIII. ADJOURNMENT: The meeting was adjourned at approximately 3:57pm.

Minutes approved as submitted on a vote of 5-0 in favor on the 2nd day of May.

Respectfully submitted,

Jen Whiting, General Services Clerk



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Jim Fulton, Chairman