

THE COMMISSIONERS OF ST. MICHAELS
300 MILL STREET
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ST. MICHAELS, MD 21663

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Incorporated 1804

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Parks and Recreation Advisory Board
Regular Meeting
Tuesday, April 16, 2024, at 1pm

CALL TO ORDER –Meeting opened at 1:00 pm. Pledge of Allegiance.

Present: Sue Ann Raring, Phyllis Kennedy, Karen Douglass, Brian Wroten, and Mary Lou Watson, Brian Thompson, Public Works Manager, Rob Straebel, Town Administrator, and Kris Kakabar, CSR. Absent: Courtney Stockland.

Minutes

There were no minutes from last month's meeting.

Election of Chair and Vice Chair

Motion for Chairperson was made by Karen for Sue Ann Raring, no other nominations, vote moved on 4-0 and Sue Ann accepted with understanding she will be unavailable for periods throughout the year. Nominations for Vice Chair were: Phyllis, Karen, and Marise. All declined nomination except Phyllis, motion made by Karen vote in favor passed on a 4-0 and Phyllis Kennedy is Vice Chair.

Public Comment:

No public present.

Old and New Items for Discussion

1. QR Code

- Brian Wroten donated a QR Code for the Town Parks Map Brochure
- Map redesign – Phyllis will further discuss with Courtney along with QR Code and present at next meeting
- St. Michaels Business Association (SMBA) – Speak with Jen Smith regarding dilapidated maps requiring urgent repairs (Rob reached out to her)

2. Sickly trees

- Mulberry – a dogwood
- Back Creek Park – a sideways leaning tree
- Glory Avenue – poison ivy on the trees and the area near the walkway also the beds need refurbished and looks sickly on the walkway on Chesapeake Avenue
- St. Mary's Square Park the stumps need cut down (tripping hazard) and replant

- #### 3. Dual trash can – Continue purchasing Victor Stanley brand green trash and recycle 36 oz. cans for future purchases. Will purchase one from Parks and Rec current budget then relocate Douglass single can to St. Mary's Square. Look into pickup in Denton. The Post Office could use one by the door for recycling and will need to be labeled accordingly. FY25 would like to purchase 1-2 more double cans for at the Post Office and by Sprout. We could then exchange the blue cans out at Bradley Park with single cans.

4. Adirondak Chairs – Recently purchased 4 to be placed at Muskrat Park. Options to secure them discussed will need to be mindful of irrigation in the area and if drilling through the legs will void the 10-year warranty. Phyllis will accompany Brian for placement.
5. Purchase extra small play equipment in FY25 budget.
6. Swing chain repairs.
7. Year-at-a-glance calendar – Kris will purchase a desk top calendar for this and bring to and from the Town office. To organize plantings and schedule for work throughout town.
8. St. Michaels in Bloom Planters – The Town made a \$500 contribution for St. Michaels in bloom to continue watering their own planters. Due to ADA guidelines, some planters cannot be moved from current location near businesses.
9. Painting Crosswalks on Talbot Street is a responsibility of SHA as it is not in the Town jurisdiction. This will also be dependent upon the schedule for SHA to mill and fill route 33 through town. If there are areas on the side streets in Town Public Works department can address these. Seymour and Talbot Streets intersection is dangerous. Thank you, Public Works, for fixing the hole at Thompson and Talbot Streets.
10. Placement of extra planter boxes – At Pemberton and Mulberry. Rob Straebel explained that the area around Pemberton is under evaluation for reengineering with Rauch Engineers. Temporary fixes of extra mulch can be done. Parks and Recreation and Public Works be included to receive the letter.
11. Monitoring Parks – It was discussed that since they are 7 board members, each could monitor an area for safety concerns, repairs, and other issues. Email Kris with any observed issues and she will forward them to Brian Thompson, Public Works Manager. Bradley Park (Brian), Back Creek Park (Marylou), Douglas Park (Sue Ann), Nature Trail (Public Works Dept.), Muskrat Park (Marise), Hollis Park (Karen), and St. Mary's Square (Phyllis).
12. New business: Planters spring planting recommended to continue using begonias in the planters by Pemberton. They lasted all season in 2023. Phyllis has ideas for the other planters this season.
13. Welcome Center building at Douglas Park – SMBA building - we will work with the SMBA to improve aesthetics. September 2021 the SMBA received \$4680 for repairs, was this utilized?

Next Meeting Date


May 21, 2024, at 1:00pm at the Boy Scout Cabin, St. Mary's Square.

Adjournment

Sue Ann Raring made a motion to adjourn the meeting. Seconded by Phyllis and Karen and carried through on a vote of 5-0.

The meeting adjourned at 2:10pm.

Minutes approved as submitted by 7-0 vote in favor on the 21st day of May 2024.


Sue Ann Raring, Chairman